

LICENSING/GAMBLING HEARING

MONDAY, 24 MAY 2021

Notice of Decision

6. **The Determination of a Section 18(3)(a) Application by Co-operative Group Food Ltd for a premises licence in respect of Co-op Hallmark House, Ground Floor, Chocolate Works, Campleshon Road, York, YO23 1PX (CYC-068304)**

Meeting reconvened remotely in private session at 6:40 pm on 24 May 2021.

Present: Councillors Mason (Chair), Pearson and Wann

Resolved: That the Sub-Committee accepts Option 2 and grants the application for a premises licence with modified/additional conditions imposed by the Sub-Committee, as follows:

Activity	Timings
Supply of alcohol - off the premises	07:00 to 22:00 every day
Opening hours	07:00 – 22:00 every day

1. CCTV

1.1. The Premises Licence Holder shall install and maintain a CCTV system at the premises giving coverage of all entry points and areas to which customers have access in any lighting conditions.

1.2. Such CCTV system shall continuously record whilst the premises are open for licensable activities and shall be capable of providing clear images and frontal identification of customers.

1.3. All CCTV recordings shall be retained for a minimum of 28 days and shall be correctly date and time stamped.

1.4. CCTV recordings should be made available within 48 hours for inspection upon receipt of a request by the Police and Authorised Officer of the Licensing Authority.

1.5. A member of staff shall always be present on the premises whilst they are open who is capable of operating the CCTV system and able to facilitate viewing of CCTV footage upon the request of the Police and Authorised Officer of the Licensing Authority and be able to provide footage in an easily downloadable format.

2. Proof of Age

2.1. The Premises Licence Holder shall operate a Challenge 25 policy.

2.2 The only forms of acceptable ID shall be

- a) a passport
- b) a photocard driving licence
- c) a proof of age card bearing the PASS logo
- d) a Ministry of Defence ID card
- e) any other form of ID from time to time approved by the Secretary of State

3. Incident Log

3.1. An Incident Record, whether kept in written or electronic form, shall be maintained at the premises and made available on request to the Police or an Authorised Officer of the Licensing Authority. The Incident Record shall record any complaints received in connection with the licensable activity committed at the premises, any faults with the CCTV system, any refusal to sell alcohol at the premises, and any visit to the premises by a responsible authority in connection with the licensable activity permitted at the premises.

4. Training

4.1. All relevant staff shall be trained in relation to their responsibilities under the Licensing Act 2003.

4.2. Training Records shall be promptly updated and made available for inspection upon receipt of request from the Police

or an Authorised Officer of the Licensing Authority as soon as reasonably practicable..

5. Miscellaneous

5.1. A panic alarm and system shall be installed and maintained at the premises.

5.2. A burglar alarm system shall be installed and maintained at the premises.

5.3. An electronic till prompt system shall be installed and maintained at the premises.

5.4 In relation to race days the premises licence holder will risk assess the need for SIA personnel in conjunction with North Yorkshire Police and ensure sufficient such personnel are on duty to promote the crime and disorder licensing objective.

5.5 The premises will take part in and comply with any crime reduction initiatives in relation to race days, when requested to do so by a responsible authority.

All conditions offered in the operating schedule shall be included in the licence, unless contradictory to the above conditions. The licence is also subject to the mandatory conditions applicable to licensed premises.

The full reasons for the Sub-Committee's decision will be included in the detailed Decision Letter which will be provided to the Applicant and Representors within 5 working days of this decision.

There is a right of appeal for the Applicant and the Representors to the Magistrates' Court against this decision. Any appeal to the Magistrates Court must be made within 21 days of receipt of the Decision Letter and sent to the following address:

Chief Executive
York and Selby Magistrates Court
The Law Courts
Clifford Street
York
YO1 9RE